

Creating indexes that follow all specifications and delivered on time, every time.

Types of Services

- Back of the book indexing
- Ebook indexing
- Embedded indexing
- Journals indexing

Languages

(Works that have included terms)

Arabic, Burmese, Chinese, English, French, German, Greek, Hawaiian, Hebrew, Icelandic, Japanese, Korean, Maidu, Pali, Persian, Spanish, Syriac, Turkish, Urdu, Vietnamese

Education

2015

Embedded Indexing and Indexing of Ebooks

University of California at Berkeley

2014

Taxonomy and Controlled Vocabularies

Periodical and Database Indexing

*Simmons College Graduate School of
Library and Information Science*

2011

Indexing Theory & Application

University of California at Berkeley

2007

Masters in Library and Information Science

Texas Woman's University

2001

Bachelors in Cultural Anthropology

Minors: Women Studies, Hawaiian Studies

Northern Arizona University

University of Hawai'i, Hilo

Professional Affiliations

American Society for Indexing

Freelancers Union

Client List

- American Occupational Therapy Assoc.
- Aptara
- Assoc for Diplomatic Studies and Training
- Beacon Press
- Cambridge Scholars
- Cambridge University Press
- Center for Civic Education
- Columbia University Press
- C & T Publishing
- Dancing Chiva Literary Arts
- General Comm. on Archives and History
- Harvard University Asia Center
- Harvard University Press
- Houghton Mifflin Harcourt
- Indiana University Press
- Integra Software Services
- Lexington Books
- Macao Cultural Affairs Bureau
- Morgan James Publishing
- MorningStar Music Publishing
- National Geographic Kids
- New Academia Publishing
- Ohio University Press
- Palgrave Macmillan
- Pear Press
- Prentice Hall
- Quarto Publishing Group
- Routledge / Taylor & Francis Group
- Rowman & Littlefield Publishing Group
- Santa Barbara Conservancy
- Southern Illinois University Press
- University of Chicago Press
- University of Hawaii Press
- University of Minnesota Press
- University of Nebraska Press
- University of North Carolina Press
- University of Oklahoma Press
- University of South Carolina Press
- University of Washington Press
- Walter Foster Publishing
- Westchester Publishing Services
- Yale University Press

ANIMAL SCIENCE and ETHICS

- The Animals' Agenda: Freedom, Compassion, and Coexistence in the Human Age
- Canine Confidential: Why Dogs Do What They Do
- Mousy Cats and Sheepish Coyotes :The Science of Animal Personalities
- Run, Spot, Run: The Ethics of Keeping Pets

ARCHITECTURE

- Macao's Church and College of St. Joseph: Splendour of the Baroque in China
- Santa Barbara: A Guide to El Pueblo Viejo, 2nd ed.

ART

- The Best of Proctor's West: An In-depth Study of Eleven of Proctor's Bronzes. Buffalo Bill Center of the West
- Visual Culture of the Ancient Americas: Contemporary Perspectives

Instruction

- The Art of Basic Oil Painting
- The Art of Painting Animals
- The Art of Painting Flowers in Oil & Acrylic
- The Art of Painting in Acryli
- The Fine Artist's Guide to Tools and Materials
- The Fundamentals of Drawing
- Visual Guide to Patchwork & Quilting.

BIOGRAPHY and MEMOIR

Diplomats & Diplomacy Series (ADST-DACOR)

- Memoirs of a Foreign Service Arabist
- The Mind of the African Strongman: Conversations with Dictators, Statesmen, and Father Figures
- Paying Calls in Shangri-La: Scenes from a Woman's Life in American Diplomacy

- Strangers When We Met: A Century of American Community in Kuwait

Political Figures

- Coded Letters, Concealed Love: The Larger Lives of Harriet Freeman and Edward Everett Hale
- Emory Upton: Misunderstood Reformer
- A Fur Trader on the Upper Missouri: The Journal and Description of Jean-Baptiste Truteau, 1794-1796
- In Haste with Aloha: Letters and Diaries of Queen Emma, 1881-1885
- Zbigniew Brzezinski: America's Grand Strategist

Music

- Confessions of a Radical Chicano Doo-Wop Singer
- Ghost Riders in the Sky: The Life of Stan Jones, the Singing Ranger
- Hearing the Future: The Music and Magic of the Sanguma Band

Self-Published

- Bell Bottom Trousers: Life Aboard an Attack Transport in the Pacific During World War Two
- Below Tranquility Base: An Apollo 11 Memoir
- Bringing Sundance Home: The Real Sundance Kid, My Great Grandfather

CHILD and FAMILY STUDIES

- China's Hidden Children: Abandonment, Adoption, and the Human Costs of the One-Child Policy
- Early Childhood Studies, 2nd ed.
- Immigrant and Refugee Children and Families: Culturally Responsive Practice
- Invisible Children: Reimagining International Development at the Grassroots
- School-Linked Services: Promoting Equity for Children, Families, and Communities

- The Uprooted: Race, Children, and Imperialism in French Indochina, 1890-1980
- Youth for Nation: Culture and Protest in Cold War South Korea

CHILDREN'S NONFICTION

- 1,000 Facts about Insects
- 1,000 Facts about the White House
- 5,000 Awesome Facts (About Everything!)
- The Ultimate Adventure Atlas of Earth
- The Ultimate Globetrotting World Atlas
- The Ultimate Space Atlas

CULINARY

- Drink It In: Wine Guide of Western Colorado
- Momma's Treasures
- Sweet Noshings: New Twists on Traditional Jewish Baking

CULTURAL STUDIES

Americas

- Between Two Worlds: Jean Price-Mars, Haiti, and Africa
- Culture and Occupation: Effectiveness for Occupational Therapy Practice, Education, and Research, 3rd ed.
- Imperialism and the Origins of Mexican Culture
- Long Past Slavery: Representing Race in the Federal Writers' Project
- Populism and Performance in the Bolivarian Revolution of Venezuela
- Revelation in Aztlán: Scriptures, Utopias, and the Chicano Movement

Asia

- The Affect of Difference: Representations of Race in East Asian Empire
- An Armenian Mediterranean
- Chinese History and Culture: Sixth Century B.C.E. to Twentieth Century, Volumes 1 & 2

- City of Marvel and Transformation: Chang'an and Narratives of Experience in Tang Dynasty China
- Japan's Imperial Underworlds: Intimate Encounters at the Borders of Empire
- Persophilia: Persian Culture on the Global Scene

Pacific

- Making the Modern Primitive: Cultural Tourism in the Trobriand Islands
- The World and All the Things upon It: Native Hawaiian Geographies of Exploration

ECONOMICS and FINANCE

- From Miracle to Maturity: The Growth of the Korean Economy
- Rich as a King: How the Wisdom of Chess Can Make You a Grandmaster of Investing
- Sensible Tax Reform: Simple, Just and Effective

ENVIRONMENT

- Evolutionary Pragmatism and Ethics
- Fallout: Disasters, Lies, and the Legacy of the Nuclear Age
- Isles of Amnesia: The History, Geography, and Restoration of America's Forgotten Pacific Islands
- Junk Raft: An Ocean Voyage and a Rising Tide of Activism to Fight Plastic Pollution
- Vanishing America: Species Extinction, Racial Peril, and the Origins of Conservation
- What Really Causes Global Warming?: Greenhouse Gases or Ozone Depletion

GENDER STUDIES

- Defining and Measuring Women's Global Political Empowerment

Body Politics

- Gendered Bodies: Toward a Women's Visual Art in Contemporary China
- Japanese Feminist Debates: A Century of Contention on Sex, Love, and Labor
- Rethinking Japanese Feminisms
- The Traffic in Hierarchy: Masculinity and Its Others in Buddhist Burma
- Trust Women: A Progressive Christian Argument for Reproductive Justice

Work

- Out to Work: Migration, Gender, and the Changing Lives of Rural Women in Contemporary China
- Soap Suds Row: Bold Lives of Army Laundresses, 1802-1876
- Transgressive Humor of American Women Writers

GENEALOGY

- Lycoming Lineage. Lycoming County Genealogical Society, 2002-2017
- Purcell Family of America Genealogical Association (PFA), 2017

LAND POLITICS

- Becoming Landowners: Entanglements of Custom and Modernity in Papua New Guinea and Timor-Leste
- Maya Caciques in Early National Yucatán
- Negotiating Rural Land Ownership in Southwest China: State, Village, Family
- The Pacific Basin: An Introduction
- Sin City North: Sex, Drugs, and Citizenship in the Detroit-Windsor Borderland
- Tibet in Agony: Lhasa 1959
- Wild Articulations: Environmentalism and Indigeneity in Northern Australia

LITERARY STUDIES

Author and Title Studies

- On the Bullet Train with Emily Brontë: Wuthering Heights in Japan

- The Philosophy of Piers Plowman: The Ethics and Epistemology of Love
- T. S. Eliot, France, and the Mind of Europe
- Understanding Louise Erdrich
'Recovering Languages and Literacies of the Americas' Series

- Monsters of Contact: Historical Trauma in Caddoan Oral Traditions
- Tonkawa Texts: A New Linguistic Edition
- A Whirlwind Passed through Our Country: Lakota Voices of the Ghost Dance
- World-Making Stories: Maidu Language and Community Renewal on a Shared California Landscape

Regional Asia

- An Anthology of Traditional Korean Literature
- From Domestic Women to Sensitive Young Men: Translating the Individual in Early Colonial Korea
- "Guiguzi," China's First Treatise on Rhetoric: A Critical Translation and Commentary
- Imagining Exile in Heian Japan: Banishment in Law, Literature, and Cult
- Perfumed Sleeves and Tangled Hair: Body, Woman, and Desire in Medieval Japanese Narratives
- Translingual Narration: Colonial and Postcolonial Taiwanese Fiction and Film

Regional Europe

- Emergency Writing: Irish Literature, Neutrality, and the Second World War
- The First European: A History of Alexander in the Age of Empire
- The Turkic Peoples in Medieval Arabic Writings

Regional World

- Forget English! Orientalisms and World Literatures
- World Philology

LEGAL STUDIES

- Back from the Dead: Wrongful Convictions and Criminal Justice in China
- The Continent of International Law: Explaining Agreement Design
- Gay Priori: A Queer Critical Legal Studies Approach to Law Reform
- The Jurisprudence of Style: A Structuralist History of American Pragmatism and Liberal Legal Thought
- Wrongful Convictions and the DNA Revolution: Twenty-Five Years of Freeing the Innocent

MISC

- Brain Rules for Aging Well
- Firefighting in Bethlehem, Pennsylvania, 1741-1917

MUSEUMS

- Dukes County Intelligencer: Martha's Vineyard Museum, 1995-2017
- Glory, Trouble and Renaissance at the Robert S. Peabody Museum of Archaeology

PERFORMING ARTS

- Improv Nation: How We Made a Great American Art
 - Populism and Performance in the Bolivarian Revolution of Venezuela
- Music
- Confessions of a Radical Chicano Doo-Wop Singer
 - Ghost Riders in the Sky: The Life of Stan Jones, the Singing Ranger
 - Greek Orthodox Music in Ottoman Istanbul: Nation and Community in the Era of Reform
 - Hearing the Future: The Music and Magic of the Sanguma Band
 - In Their Own Words: Slave Life and the Power of Spirituals

- National Identity in Contemporary Australian Opera: Myths Reconsidered
- Vox Humana: Essays about the World of the Pipe Organ and Those Who Play It

POLITICS of GOVERNMENT

- The Evolution and Legitimacy of International Security Institutions
- Exile in Colonial Asia: Kings, Convicts, Commemoration
- The International Minimum: Creativity and Contradiction in Japan's Global Engagement, 1933-1964
- James Madison Legacy Project
- The Particularistic President: Executive Branch Politics and Political Inequality
- Witnessing the US Security State: Knowing, Feeling and Living a Politics of Solidarity

REFERENCE

- The Cambridge Handbook of Social Problems
- Creating a Streaming Video Collection for Your Library
- How to Get Your Self-Published Book Into Bookstores
- Project Management: Achieving Competitive Advantage
- Public Assembly Venue Management: Sports, Entertainment, Meeting, and Convention Venues
- Reference Guide to the Occupational Therapy Code of Ethics
- Systems Leadership: Creating Positive Organisations

RELIGION and THEOLOGY

- A Complete History of Methodism as Connected with the Mississippi Conference of the Methodist Episcopal Church, South. Volumes III & IV: 1846-1869

- Exporting Freedom: Religious Liberty and American Power
- Metaphysical Odyssey into the Mexican Revolution: Francisco I. Madero and His Secret Book, Spiritist Manual

Buddhism

- Saving Buddhism: The Impermanence of Religion in Colonial Burma
- The Traffic in Hierarchy: Masculinity and Its Others in Buddhist Burma

Catholicism

- Our Divine Double
- Patriot Priests: French Catholic Clergy and National Identity in World War I
- Vatican I: The Council and the Making of the Ultramontane Church

Islam

- Islam and the Future of Tolerance: A Dialogue
- The Lives of Muhammad
- Said the Prophet of God: Hadith Commentary across a Millennium
- Why Muslim Integration Fails in Christian-Heritage Societies

SPORTS

- Dynastic, Bombastic, Fantastic: Reggie, Rollie, Catfish, and Charlie Finley's Swingin' A's

WAR

Africa

- Crusade and Jihad: The Thousand-Year War between the Muslim World and the Global North
- Jihād in West Africa during the Age of Revolutions

Asia

- China's War Reporters: The Legacy of Resistance against Japan
- Cold War Crucible: The Korean Conflict and the Postwar World
- Divided Lenses: Screen Memories of War in East Asia

- In the Year of the Tiger The War for Cochinchina, 1945-1951

Europe

- Facing Death: Confronting Mortality in the Holocaust and Ourselves
- Patriot Priests: French Catholic Clergy and National Identity in World War I

Middle East

- Recognition as Key for Reconciliation: Israel, Palestine, and Beyond